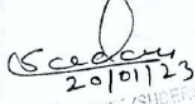


ALLOCATION OF RESPONSIBILITIES/ASSIGNMENTS AMONG OFFICERS/ OFFICIALS AND THEIR
REPORTING PATTERN IN EACH SECTION/ DIVISION IN MEITY

Name of the Division/ Section: Crisis Management & Fire Section
Effective Date: 30.06.2022

Sr. no	Name & Designation of the Officer/ official	Allocation of Assignments/work(s)	Reporting to	Assisted by	Remarks
1.	2.	3.	4.	5.	6.
1.	Sudershan kumar	1.-Compliance of matters related to Crisis/Disaster Management as per Office Order M-11012/1/2015-MS(O&M) 25/02/2015 and as per the instructions/directions received from Government of india from time to time 2.- Taking all effective and timely action for preventive as well as for fighting fire to ensure protection of all Men/Materials/ Assets in and around Meity Building including (I) Ensuring maintenance of Fire Control/ Indicator/Alarm System (ii) Training Meity employees for prevention and fire fighting in different wards of Meity. (iii) To ensure implementation of Central Government directions, coordination with State fire authorities in the matter (iv) Developing a team of dedicated fire fighting group from security staff and to carry out periodical fire exercise and coordination with other Sections of Meity	Director(GA)	Manish kumar Meena SSA	No suitable manpower provided since creation of this section.


 20/01/23
 सुदर्शन कुमार /SUDERSHAN KUMAR
 सुपरिवेक्षक /Section Officer
 भारत सरकार /Government of India
 सूचना प्रौद्योगिकी और सूचना प्रौद्योगिकी विभाग
 Ministry of Electronics & Information Technology
 एन.टी.ओ. बिल्डिंग, CGO Complex
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