



Advt. No. DIC/IndiaAI /11/2023/01

Digital India Corporation
Electronics Niketan Annexe, 6, CGO Complex Lodhi Road,
New Delhi - 110003
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Website: www.dic.gov.in

Web Advertisement
13.11.2023

Digital India Corporation (DIC) has been set up by the Ministry of Electronics & Information Technology (MeitY), Government of India, to innovate, develop, and deploy ICT and other emerging technologies for the benefit of the common man. It is a not-for-profit Company under Section 8 of the Companies Act, 2013. The Company has been spearheading the Digital India programme of the Government of India and is involved in promoting the use of technology for e-Governance, e-Health, Telemedicine, e-agriculture, e-Payments etc. The Digital India programme promotes safety and security concerns of the growing cashless economy and addresses challenges confronting its wider acceptance. It also promotes innovation and evolves models for the empowerment of citizens through Digital initiatives and promotes participatory governance and citizen engagement across the government through various platforms including social media.

Digital India Corporation is currently inviting applications for the following position purely on Contract / Consolidated basis:

S.No.	Position Title	No. Of Positions
1	Principal Consultant (Skilling in AI)	1
2	Consultant - Project Management Unit (Skilling in AI)	2

** The place of posting shall be in New Delhi but transferable to project locations of Digital India Corporation as per existing policy of Digital India Corporation.

Screening of applications will be based on qualifications, age and academic record and relevant experience. Digital India Corporation reserves the right to fix a higher threshold of qualifications and experience for screening and limiting the number of candidates for interview. Only shortlisted candidates shall be invited for selection interviews. Digital India Corporation reserves the right to not to select any of the candidates without assigning any reason thereof.

The details can be downloaded from the official website of DIC, NeGD, MyGov, & MeitY viz. www.dic.gov.in, www.negd.gov.in, www.mygov.in, & www.meity.gov.in

Eligible candidates may apply ONLINE: <https://ora.digitalindiacorporation.in/>



1. Job Description: Principal Consultant

Role / Position	:	Principal Consultant
Project	:	Skilling in AI, IndiaAI
Reporting to	:	CEO, IndiaAI

About IndiaAI:

IndiaAI program is envisioned as an umbrella programme by the Ministry of Electronics and Information Technology (MeitY) to drive convergence across all AI efforts of the government for leveraging this transformative technology to foster inclusion, innovation, and adoption for social impact.

Under the 'Skilling in AI' initiative, MeitY will focus on skilling students of ITIs and Polytechnics to impart foundational-level skills in Data and AI. In this context, MeitY, through NIELIT and in collaboration with Intel, has set up a model IndiaAI Data Lab which is equipped with infrastructure to support AI skilling. Further, initiatives on training the trainers and creating AI awareness among government officials are also being operationalised to drive the successful implementation of the project.

Job objectives:

The Principal Consultant will drive the implementation of the Skilling in AI initiative and lead efforts towards implementation of the initiative in ITIs and Polytechnics to equip participants with the necessary skills for jobs in AI and related sectors and facilitate AI workshops for government officials. The Principal Consultant will lead a team of consultants and ensure alignment with the objectives and vision of IndiaAI.

A. Roles and Responsibilities

- Develop and execute a comprehensive strategy for the successful implementation of the "Skilling in AI" initiative. This includes setting clear objectives, timelines, and performance metrics.
- Oversee the development and execution of skilling programs targeting ITI and Polytechnic students. Ensure the alignment of programs with industry requirements and job market demands.
- Build and nurture partnerships with educational institutions, government bodies (NIELIT, DGT, State governments), industry stakeholders, and other relevant organisations.
- Facilitate collaboration among government bodies, affiliated institutions and ITIs in all states to enhance program outcomes.
- Implement rigorous monitoring and evaluation mechanisms to track the progress, effectiveness, and impact of skilling initiatives.
- Provide regular updates to the CEO, IndiaAI, and other stakeholders.

B. Education

- Master's degree in a relevant field, such as Education, Business Administration, or a related discipline



C. Desirable Skills & Experience

- 10+ years' experience in program management and skill development initiatives, in the context of technology, preferably AI
- Strong understanding of AI concepts, industry trends, and workforce demands
- Exceptional leadership, team management, and interpersonal skills
- Proven ability to engage with diverse stakeholders, including government agencies, educational institutions, and industry partners.
- Demonstrated expertise in project planning, monitoring, and evaluation.
- Commitment to the mission of skilling students in AI for societal impact and fostering innovation and inclusion.
- Previous experience with setup of skilling programs would provide an advantage.



2. Job Description: Consultant

Designation : Consultant
Project : Skilling in AI, IndiaAI
Reports to : Principal Consultant

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Job objectives:

The Consultant will play a key role in the implementation of Skilling in AI. They will be responsible for coordinating with ITI's polytechnics and other stakeholders to monitor fund disbursement and track the project milestones; facilitate workshops for government officials; and undertake efforts towards successful implementation of the initiative.

A. Roles and Responsibilities

- Engage with ITIs, Polytechnics, government bodies, and other stakeholders to build partnerships, monitor fund disbursement and ensure the successful execution of the skilling program.
- Organise workshops for government officials to upskill themselves and engage hands-on with AI solutions to understand their potential for deployment in their domains.
- Implement robust monitoring and evaluation frameworks to track the progress and impact of skilling initiatives.
- Ensure the project is on track and is meeting the milestones as defined.
- Maintain detailed documentation of program activities, including training materials, reports, and best practices.
- Provide regular updates to the Principal Consultant and other relevant stakeholders.

B. Education

- Bachelor's degree in a relevant field, such as Computer Science, Education, or a related discipline
- Master's degree is preferred



C. Desirable Skills & Experience

- 5+ years' experience in program management with a focus on skill development initiatives
- Strong understanding of AI concepts and applications
- Excellent communication and interpersonal skills
- Ability to work collaboratively with diverse stakeholders
- Demonstrated project management skills, including monitoring and evaluation.
- Commitment to the mission of skilling students and government officials in AI for social impact



General Conditions applicable to all applicants covered under this advertisement:

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.
2. Digital India Corporation reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.
3. The positions are purely temporary in nature for the project of Digital India Corporation and the appointees shall not derive any right or claim for permanent appointment at Digital India Corporation or on any vacancies existing or that shall be advertised for recruitment by Digital India Corporation in future.
4. Digital India Corporation reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.
5. The maximum age shall be as on the last date of receipt of the applications. Screening of applications will be based on qualifications, age academic record and relevant experience.
6. In case of a query, the following officer may be contacted

Ms. Vinaya Viswanathan
Head- HR
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