

Associate/Sr. Associate – Partnership

MyGov is the citizen engagement platform of Government of India. It is an Independent Business Division under Digital India Corporation, a Section 8 company under Ministry of Electronics & Information Technology. Details about MyGov can be seen at <https://MyGov.in>.

MyGov is looking for **Associate/Sr. Associate – Partnership** to join our team and will be required to manage relationships with various Ministries, Departments and Government organizations.

Associate/Sr. Associates responsibilities would include driving citizen engagement, research various economic, governance, development and public policy issues, analyze and summarize the topics, present and arrange the data and information in an interesting manner

You will be under probation for the first 3 months from the date of joining. It is not mandatory for MyGov to absorb you or offer you regular contract after the completion of the probation period. The period of probation can be reduced or increased by MyGov and shall be solely based upon your performance.

After successful completion of initial contract period, regular contract will be given.

Please review the positions listed below and apply in the form given in this notification. MyGov is hiring experienced professionals for **the Associate/Sr. Associates – Partnership**. Interested candidates may apply in this form:

Last date of Application: 8th August 2022

Associate/Senior Associate – Partnership

Designation: Associate/Senior Associate

No. of Positions: 01

Qualifications & Experience

Education Requirement:

Graduation: Candidate must possess a Graduation degree

Experience: 3-5 years of experience

Roles and Responsibilities:

- Managing relationships with various Ministries, Departments and Government organizations
- Driving citizen engagement activities
- Managing MyGov requirements from various Ministries, Departments and Government organizations
- Delivering output on behalf of the Ministry through MyGov
- Research various economic, governance, development and public policy issues (combining online sources, interviews and studies)
- Analyze and summarize the topics, present and arrange the data and information in an interesting manner
- Experience in outdoor activities in organising events, conferences, etc

Requirements

- Proven work experience or education in marketing/public policy
- Excellent communication skills in English