



Department of Electronics & Information Technology  
Ministry of Communication & IT,  
Government of India



# CAPACITY BUILDING PHASE II



National Institute for Smart Government

Digital India (DI) Programme has paved the system to transform governance functioning and the way public services are provided to the citizens and businesses. DI aims to transform India into a knowledge-based country.

It is an ambitious programme, where the thrust is on digitization to enable delivery of good governance to citizens by harmonized and synchronized engagement with the Government.

Under the National e-Governance Plan, the Department of Electronics & Information Technology (DeitY), Government of India has approved the Capacity Building Scheme Phase II, to give impetus in building capacities within the government by adapting a harmonized and synchronized approach, to ensure the availability of right skills.

The core objective of the Capacity Building Scheme Phase II is to build capacities in Central Line Ministries and State/UT Line Departments for implementation of various e-Governance initiatives. This is to enhance the abilities of the project teams, to have a holistic understanding on visualizing, conceiving and delivering projects.

The Capacity Building Scheme Phase II is categorized into the following five programmes:

### **Special Training programmes in e-Governance for Central Line Ministries (CLM)**

The “CLM Programmes” aim to sensitize senior political personnel (Members of Parliament) and policy level bureaucrats of Central Ministries for their support and commitment in taking Digital India Programme and e-Governance Projects forward, integrated delivery of various Government Services for the Citizens of the Country.

The CLM training programmes are envisaged at three levels:

<b>Programme</b>	<b>Target Participants</b>	<b>Duration</b>	<b>Batches</b>
<b>CLM-Leadership</b>	Hon'ble Members of Parliament/Chairpersons of various Boards and Commissions at Central Level and equivalent.	Half day	1
<b>CLM-S1 level</b>	Secretaries / Additional Secretaries/ Joint Secretaries to Government of India, Director Generals, Commissioners in Central Level and equivalent.	One day	1
<b>CLM-S2 level</b>	Directors, Deputy Directors, Under Secretaries and Section officers of particular Mission Mode Project, Staff of Directorates /Commissions involved in the MMP and equivalent.	One & Half day	2

## Chief Information Officers' (CIO) Training Programmes

The CIO programmes aim to create e-Governance Champions within Line Ministries/Departments (both at the centre and states), who will lead or implement the MMPs under NeGP or other e-Governance projects. The CIO programmes also help them understand basic elements to complex issues pertaining to e-Governance project execution.

The CIO programmes under Capacity Building Scheme Phase II are categorized into three types:

Programme	Target Participants	Duration	Batches
e-Governance Leadership Programme (eGLP)	Senior officials from Central and State Government at the level of Joint Secretary/Director and equivalent (central) and at the level of Principal Secretary / Secretary / Head of Department and equivalent (State)	2 weeks	1
e-Governance Champions Programme (eGCP)	Officials from Central and State Government at the level of Director, Additional Director, Joint Director, Chief Engineer or equivalent	4 weeks	2
e-Governance Executive Programme (eGEP)	Officials from Central and State Government at the level of Deputy Director, Assistant Director, Technical and Block level officers or equivalent	5 weeks	1

## Train The Trainer (TTT) Programmes

The TTT programmes aim to create and enhance a pool of expert trainers whose expertise can be used by the Central and State/UT Governments for their e-Governance training programmes. It also standardizes the delivery of content, ensure that a comprehensive and quality facilitation of e-Governance lifecycle is delivered across the country through multiple training programmes.

Programme	Target Participants	Duration	Batches
TTT-Recognized Trainer in e-Governance	Faculty of State & Central ATIs/Government Officers, Retired e-Governance professionals Academicians from Universities or affiliated colleges, Alumni of CIO programmes, Members of SeMT.	2 weeks	4

## Thematic Workshops

The Thematic Workshops aim to enhance the awareness and understanding of issues relating to various themes and processes of e-Government Projects. The workshop also familiarizes the participants with standards, guidelines and Best Practices of respective themes. It also provides a platform to encourage cross learning among the participants representing various states.

Programme	Target Participants	Duration	Batches
Thematic Workshops	Members of PMU engaged in various MMP projects & State e-Governance projects; State e-Governance Mission Team (SeMT) Project Mission Team (PeMT) NeGD officials	2 days	5

## SeMT Orientation & Refresher Programmes

SeMT programmes aim to disseminate the knowledge about e-Governance and its components among the participants and sensitize them for their possible contribution. It is being a part of ambitious mission of comprehending the good governance, enabled by e- Governance. To provide an idea of functioning in a Government setup and equip them with the basic processes/procedures/protocols for documentation, internal/ external communication/ approvals. Acquaint the participants with hands on information on various components, policies, guidelines and initiatives under various MMP's of National e-Governance Plan.

Programme	Target Participants	Duration	Batches
Orientation & Refresher Programmes	State e-Governance Mission Team (SeMT)	4 to 6 days	2

## e-Learning Programmes

The e-learning programmes aim at providing self-paced learning platform for interested Government officers to understand the various concepts of e-Governance Project Lifecycle. The e-learning programme is a certificate course, where participants have to enroll themselves online and complete the entire e-learning programme in a span of one month.

Programme	Target Participants	Duration	Batches
e-Learning on e-Governance Project Lifecycle (eGLC)	Government officers across the country and SeMTs	15 to 20 hours	2

## Nomination Process:

Interested candidates should apply through <http://trms.nisg.org> The eligibility criteria and the procedure for application for training programmes are mentioned in the website. The duly filled nomination form along with a copy of approval from the nomination authority should be sent to NISG through the online application system.

**Note:** It is mandatory that nominations should be submitted online only.

## For any further queries, please contact:

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