

Content Creation, Writing

MyGov is the citizen engagement platform of Government of India. It is an Independent Business Division under Digital India Corporation, a Section 8 company under the Ministry of Electronics & Information Technology. Details about MyGov can be seen at <https://MyGov.in>.

MyGov is looking for a **Content Creator, Writer** who will be responsible Creating, coordinating, collecting and -writing content on daily basis.

An ideal candidate should have work experience in developing data-based documents, proof-reading and editing.

The ability to work in a dynamic and exciting environment with strict deadlines and in a team is highly valued. Ultimately, you'll be required to drive citizen engagement.

You will be under probation for the first 3 months from the date of joining. It is not mandatory for MyGov to absorb you or offer you a regular contract after the completion of the probation period. The period of probation can be reduced or increased by MyGov and shall be solely based upon your performance.

After successful completion of the initial contract period, a regular contract will be given.

Please review the positions listed below and apply in the form given in this notification. MyGov is hiring experienced professionals for Content Creation, Writing.

Interested candidates may apply in this form.

Position: Content Creation, Writing

No. of Position(s): 1

Qualification: Graduate/Post-Graduate in English Hons. / Masters in English/Humanities

Years of Experience: 1 - 5 years of experience

Roles & Responsibilities

- Creating, coordinating, collecting and -writing content on daily basis
- Proof-reading and editing
- Adept at using social media, MS Office
- Developing data-based documents
- Any other task related to research and content writing

Requirements

- A passionate individual, who can create digital friendly policy content that can reach to the masses, thus engaging Indian Citizens at large.
- A stellar record in communication skills and a solid grip on current issues/affairs is a must.
- The one applying should have quick research skills and data driven approach to create content in the form but not limited to articles, blogs, infographics, videos etc.
- Team Player
- Ability to meet deadlines