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Vacant Position for Chandigarh UT, SeMT

Senior Consultant-Program Management

Job Description	
Position	Program Management
Designation	Senior Consultant
Department	SeMT
Reports To	State IT Secretary / Head of State designated Agency / Head - SeMT
Job Code	SC/PM

Job Objective

The objective of this job is to assist the State Government in effective program management of e-Governance projects.

Primary Responsibilities

Program Management

- To support the implementation of various Digital India initiatives and co-ordinate with NeGD/MeitY
- To support all the State Government departments’ needs/projects (both Central and State Projects)
- To bring standardization and consistency across e-Governance initiatives, leveraging external resources and implementing best practices from across the industry
- To ensure compliance with Government of India Policies and e- Governance Standards and Guidelines like Policy on Adoption of Open Source Software, Policy on Open Standards for e-Governance, India Enterprise Architecture Framework (Ind EA) , Digital Service Standards (DSS), E- Mail Policy, Policy on Open Application Programming Interfaces (APIs), Policy on use of IT resources, Interoperability Framework for e- Governance(IFEG), Meta Data & Data Standards (MDDS), ePramaan Framework, Guidelines for Indian Government websites (GIGW), Model RFP Templates & Guidance Notes for e- Governance Projects, etc.
- Develop and establish suitable program monitoring framework for the State under guidance from NeGD. Ensure that the different e-governance projects being developed are in alignment with the

overall objectives of Digital India. Assist in procurement of required material/services for various e- Governance projects

- Assist in preparing frameworks and templates by using standardized tools. Assist the State Government in identifying new e-Governance projects. Provide assistance and expertise for e-Governance related training

Miscellaneous

- Ensure that the requirements of State departments in matters like preparation of EoI/ RFP/ Contracts/ PPP and other related matters are suitably addressed. Formulate program management strategies in consultation with the State IT Department/IT Society/external consultants.
- Support the State Government in the roll out of awareness and communication efforts as part of Digital India.

In addition to above Primary Responsibilities the incumbent may be assigned any other task from time to time by State IT Secretary/ Head of Nodal Agency/Head SeMT

Profile	
Education	Desired Skills & Experience
<p>Essential Criteria B.E / B.Tech</p> <p>Desirable Criteria Post Graduation: MCA</p>	<ul style="list-style-type: none"> • 10 plus years of experience in program management of IT project with at least 3 years of experience in managing the complete lifecycle of large IT / eGovernance projects • Experience of working with a Government set up is desirable. Industry certifications like PMP, PMI, Prince 2 etc. are desirable. Experience in Procurement processes is desirable

Location- Chandigarh

To apply for Senior consultant position, click on the link below-

<http://careers.nisg.org/job-listings-senior-consultant-program-management-semt-chandigarh-nisg-national-institute-for-smart-government-chandigarh-10-to-20-years-060821001866>