

**Corrigendum I : Request for
Proposal
for
Selection of an agency
for
technological entertainment programme at
Inauguration Ceremony & evening cultural
event
for
Global Conference on Cyber Space (GCCS)
2017 to be held on 23rdNovember, 2017**

Ref no:- N-22012/49/2017-NeGD-MeitY



1 The title of this document stands amended from Scope of Work for ‘Selection of an agency for cultural event for Global Conference on Cyber Space (GCCS) 2017 to be held on 23rd November, 2017’ to ‘Request for Proposal For Selection of an agency for technological entertainment programme at Inauguration Ceremony & evening cultural event for Global Conference on Cyber Space (GCCS) 2017 to be held on 23rd November, 2017.

2 **Clause no. 3 - Proposal:**

The requirement stands amended as given below:

NeGD invites proposals to select an agency to provide end to end organization of cultural programmes for the GCCS 2017 main event. The cultural event will be held in 2 parts (a) a 10 minute during the morning inauguration and (b) 40-50 minutes during the evening.

(a) The 10 minute cultural event in the morning inauguration on 23rd November 2017 at 0930 hours. The show / performance during the inauguration is expected to be aided by one or more of modern technologies such as

- Augmented Reality
- 3D Mapping

(b) The evening cultural programme for about 40 to 50 minutes approximately must be a variety depicting Indian culture and/or its fusion with the west, on 23rd November 2017 at 1900 hours.

The programme will be for a distinguished gathering of 1000-2000 delegates from over 100 countries. Tentatively the date is fixed for 23rd November 2017.

However, final dates will be notified in the work orders.

3 **Clause no. 5 - Technical Eligibility Criteria:**

The Technical Eligibility Criteria for the evening cultural programme shall stay the same. The Technical Eligibility Criteria for the morning inauguration 10 minute cultural programme is as under, which may be read as added in para 5.

- a. All the agencies organizing or doing cultural events/technological entertainment programmes are eligible to participate in this selection process provided the bidder or any of the consortium partner have successfully executed such technological entertainment programmes and/or cultural programmes in at least 3 big events in each of the last two years (in national or international forum) with global attendees in India/abroad and with audience of more than 1000(approx.).
- b. Agencies are allowed to form ‘Consortium’ as bidder with leading agencies operating in the market in areas of cultural events, technological entertainment events, global events& similar activities. In such scenario, all contractual obligations of the tender (RFP) are to be fulfilled by the lead bidder and payment shall also be released to the bidder. However, NeGD may evaluate the strength of consortium partners during the

process of technical evaluation.

4 Clause no. 6 - Submission of Bids:

The procedure given in the RFP dated 5th October 2017 for the cultural programme for the evening was only for submission of Technical financial bids for cultural event. Now this requirement stands amended for 40 - 50 minutes instead of 50 - 60 minutes.

In addition, the procedure for submission of the Technical & Financial bids, for the morning programme will be as follows:

The Lead Bidder will be required to submit one separate Technical bid and one separate Financial bid for morning inauguration technological entertainment programme in addition to the technical and financial bids for the evening cultural programme. The Technical and Financial bids shall be submitted each in two separate sealed envelopes each for morning 10 minute Inauguration event (Envelope 3 & Envelope 4 respectively). It will be in addition to the Technical and Financial bids for the evening 40-50 minute cultural event which are to be submitted (Envelope 1 & Envelope 2 respectively as already defined) for evening cultural programme. All four sealed envelopes to be submitted as part of one single sealed envelope addressed to :-

Director (Finance),
National e-Governance Division (NeGD),
Ministry of Electronics and Information Technology,
Electronics Niketan, Lodhi Road, New Delhi.

Agencies may bid for both morning and evening programme or any one of them. The Technical and Financial Bids for the morning and evening programmes shall be treated as separate Work and agencies will be judged for two separate events. Accordingly, separate Work Orders will be issued for both programmes.

The Lead Bidder will submit bid security (EMD) for one lakh rupees in the form of a demand draft / bank guarantee / fixed deposit receipt (FDR) in favour of NEGD – Media Lab Asia with the Technical bids **for the evening programme**, failing which, the bid/s will be treated as non-responsive and rejected.

In addition, The Lead Bidder will submit bid security (EMD) for fifty thousand rupees in the form of a demand draft / bank guarantee / fixed deposit receipt (FDR) in favour of NEGD – Media Lab Asia with the Technical bids **for the morning programme**, failing which, the bid/s will be treated as non-responsive and rejected.

5 Evaluation of Proposals

In addition to the criteria mentioned in the RFP dated 5th October 2017, the bids for the morning and evening cultural programmes will be evaluated separately and independently.

- a. The technical evaluation criteria for the cultural event agency for the evening programme is already defined in the RFP dated 5th October 2017 and shall remain the same.
- b. The technical evaluation criteria for the cultural event agency for the morning 10 minute inauguration event will be as under:

Bid Component		Technical Proposal for morning Inauguration Event
(i)	Turnover from technological entertainment events	15
(ii)	Number of national events conducted: <ul style="list-style-type: none"> Marks on percentile basis with the bidder with highest number of events. 	15
(iii)	Number of international events conducted: <ul style="list-style-type: none"> Marks on percentile basis with the bidder with highest number of events 	20
(iv)	Video presentation of 5 technological entertainment events using 3D mapping, augmented reality etc	25
(v)	Event Proposals (Approach Methodology) Detailed presentation on the proposed technological entertainment programmes organization plan, concept and flow of activities for the GCCS (maximum presentation duration of 30 minutes to include samples of previous events)	25
TOTAL		100

- 6 All other terms and conditions of the RFP and responsibilities of the bidder and NeGD will be the same as outlined in RFP dated 5th October 2017. Separate work orders will be given for the agency selected to conduct the morning and evening cultural programmes.

Financial Bid for Inauguration Event– (Envelope-4)

<<On Bidder's Letter head>>

To,

Director (Finance), NeGD

NeGD, Ministry of Electronics and Information Technology

CGO Complex, Lodhi Road, New Delhi – 110003

Subject: Submission of the Financial Bid for Selection of Agency for technological entertainment event during GCCS 2017 inauguration (morning event)

Dear Sir/Madam,

We, the undersigned, offer to provide the technological entertainment event services for NeGD, MeitY event in accordance with your detailed Scope of work datedand subsequent corrigendum. Our financial proposal is for the amount of <<**Amount in words and figures**>>as given below. This amount is exclusive of taxes.

S. No	Item Details	Cost (Rs) exclusive of taxes
1	Cultural Event	
	<ul style="list-style-type: none"> • Morning Inauguration Technological entertainment programme (10 minutes) 	
2	Management Fee, if any	
	Total	

** Taxes will be paid extra as applicable

1. PRICE AND VALIDITY

- All the rates mentioned in our bid are in accordance with the terms as specified in the detailed Scope of Work documents as per Financial Bid format provided. All the rates and other terms and conditions of this Bid are valid for the entire duration of the contract.
- Taxes shall be paid as applicable.
- We understand that the payment would be made as per the actual items/work executed during the final event.

2. QUALIFYING DATA

We confirm having submitted the information as required by the detailed terms of reference document. We are not submitting any assumptions or conditions with our financial proposal as it is all inclusive proposal. NeGD, MeitY reserves the right to reject our proposal in case of any discrepancy or conditions found with our proposal.

3. BID PRICE

We declare that our Bid Price is firm for the entire scope of the work as specified in the

document. Our bid prices are mentioned in the submitted Financial Bid.

Our Financial Bid shall be binding upon us subject up to expiration of the validity period of the Proposal, i.e., [31.12.2017].

We understand you are not bound to accept any proposal you receive.

We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

Thanking you,

(Authorised Signatory)

Signature:

Name:

Designation:

Address:

Seal:

Date:

REVISED**Financial Bid for evening Cultural Event – (Envelope-2)**

<<On Bidder's Letter head>>

To,

Director (Finance), NeGD

NeGD, Ministry of Electronics and Information Technology

CGO Complex, Lodhi Road, New Delhi – 110003

Subject: Submission of the Financial Bid for Selection of Agency for cultural event during GCCS 2017 (evening event)

Dear Sir/Madam,

We, the undersigned, offer to provide the Cultural event services for NeGD, MeitY event in accordance with your detailed Scope of work datedand subsequent corrigendum. Our financial proposal is for the amount of <<**Amount in words and figures**>>as given below. This amount is exclusive of taxes.

S. No	Item Details	Cost (Rs) exclusive of taxes
1	Cultural Event	
	<ul style="list-style-type: none"> • Cultural event for 2000 delegates (40 minutes to 50 minutes) 	
2	Management Fee, if any	
	Total	

** Taxes will be paid extra as applicable

4. PRICE AND VALIDITY

- All the rates mentioned in our bid are in accordance with the terms as specified in the detailed Scope of Work documents as per Financial Bid format provided. All the rates and other terms and conditions of this Bid are valid for the entire duration of the contract.
- Taxes shall be paid as applicable.
- We understand that the payment would be made as per the actual items/work executed during the final event.

5. QUALIFYING DATA

We confirm having submitted the information as required by the detailed terms of reference document. We are not submitting any assumptions or conditions with our financial proposal as it is all inclusive proposal. NeGD, MeitY reserves the right to reject our proposal in case of any discrepancy or conditions found with our proposal.

6. BID PRICE

We declare that our Bid Price is firm for the entire scope of the work as specified in the

document. Our bid prices are mentioned in the submitted Financial Bid.

Our Financial Bid shall be binding upon us subject up to expiration of the validity period of the Proposal, i.e., [31.12.2017].

We understand you are not bound to accept any proposal you receive.

We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

Thanking you,

(Authorised Signatory)

Signature:

Name:

Designation:

Address:

Seal:

Date:

*****End of Document*****